

QUICK FACTS



EVENT & VENUE

Online News Association Conference

September 21 - 24, 2022

The Westin Bonaventure Hotel & Suites, Los Angeles

2nd & 3rd Floor

Los Angeles, CA



IMPORTANT DATES

Tuesday, August 23, 2022

ADVANCE SHIPMENT RECEIVING

First day warehouse will begin receiving advance shipments without surcharges.

Tuesday, August 30, 2022

ADVANCE ORDER DEADLINE - CUSTOM GRAPHICS & CUSTOM TABLE THROWS

All orders must be received with payment in full by this date to guarantee production of the order for the show. These items will not be available to order after the deadline date.

Tuesday, September 13, 2022

ADVANCE SHIPMENT DEADLINE

Last day for advance shipments to arrive at warehouse without surcharges.



SCHEDULE

2nd Floor Lounges

Tuesday, September 20, 2022

12:00pm - 5:00pm

EXHIBITOR MOVE-IN

Wednesday, September 21, 2022

9:30am - 5:00pm

SHOW HOURS

Thursday, September 22, 2022

10:00am - 5:00pm

Friday, September 23, 2022

10:00am - 5:00pm

Friday, September 23, 2022

5:00pm - 8:00pm

EXHIBITOR MOVE-OUT

Friday, September 23, 2022

8:00pm

OUTBOUND SHIPPING AGREEMENT DEADLINE

All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk.

Friday, September 23, 2022

7:00pm

CARRIER CHECK-IN DEADLINE

Friday, September 23, 2022

8:00pm

RE-ROUTE DEADLINE

Shipments not picked up by the exhibitor's carrier and/or remaining on the exhibit floor will be re-routed at this time.



SCHEDULE

3rd Floor Tabletop Exhibits and Lounges

Wednesday, September 21, 2022	5:30pm - 8:00pm	EXHIBITOR MOVE-IN
Thursday, September 22, 2022	7:00am - 8:30am	
Thursday, September 22, 2022	11:00am - 5:00pm	SHOW HOURS
Friday, September 23, 2022	9:30am - 4:00pm	
Friday, September 23, 2022	4:30pm - 8:00pm	EXHIBITOR MOVE-OUT
Friday, September 23, 2022	8:00pm	OUTBOUND SHIPPING AGREEMENT DEADLINE All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk.
Friday, September 23, 2022	7:00pm	CARRIER CHECK-IN DEADLINE
Friday, September 23, 2022	8:00pm	RE-ROUTE DEADLINE Shipments not picked up by the exhibitor's carrier and/or remaining on the exhibit floor will be re-routed at this time.



BOOTH EQUIPMENT

Each tabletop space will be provided one table and two chairs by the hotel.

CARPET

Hollywood Ballroom and all lounge spaces are carpeted. The Jogging Track is not carpeted.



MATERIAL HANDLING

It is recommended to ship all exhibit materials to the advanced warehouse. Shipping to the warehouse will ensure that materials are in the booth space for exhibitor set up. The warehouse deadline date has been extended for receiving to **Tuesday, September 13, 2022**. The standard warehouse material handling charge will be honored for all shipments received by this date. Any shipments sent directly to the facility will be required to be handled by Alliance Nationwide Exposition Company. The prevailing warehouse material handling rate plus a 20% minimum surcharge will be added to all direct shipments.

ADVANCE SHIPMENTS

Exhibiting Company Name/Booth #
Online News Association Conference
c/o Alliance Exposition / ABF / ArcBest Freight
8001 Telegraph Rd
Pico Rivera, CA 90660

OUTBOUND PICK UP ADDRESS

Exhibiting Company Name/Booth #
Online News Association Conference
c/o Alliance Exposition
The Westin Bonaventure Hotel & Suites, Los Angeles
Hollywood Ballroom / Jogging Track
404 S Figueroa St
Los Angeles, CA 90071

Outbound shipments not consigned to ABF / ArcBest Freight, the Official Show Carrier, require a pick-up to be scheduled in advance by the exhibiting company with its designated carrier of choice.

For outbound carrier pick up, please schedule your carrier to pick up from the above Outbound Pick Up address between the hours of **5:00pm and 8:00pm** on **Friday, September 23, 2022** only. Carrier check-in deadline is **7:00pm** on **Friday, September 23, 2022**.

All exhibit materials must be removed from the exhibit hall by **8:00pm** on **Friday, September 23, 2022**.

For assistance, please contact Exhibitor Services at 888.528.2011 or ExhibitorAssistance@alliance-exposition.com.